

## Spring 2027 Registration and Petition Deadlines for Master's Students

### Normal registration schedule

|                                                                                         |                             |
|-----------------------------------------------------------------------------------------|-----------------------------|
| Schedule posted                                                                         | October 2026                |
| Registration                                                                            | Nov. 4, 2026 – Feb. 3, 2027 |
| First day of classes                                                                    | January 21, 2027            |
| Last day to add or drop a class                                                         | February 3, 2027            |
| Last day to withdraw from all classes and receive a prorated refund (petition required) | April 5, 2027               |
| Last day of classes                                                                     | May 5, 2027                 |
| Last day of finals                                                                      | May 12, 2027                |

### Last day to submit special petitions for Spring 2027<sup>1</sup>

|                                                                                     |                                                |
|-------------------------------------------------------------------------------------|------------------------------------------------|
| Petitions to Graduate Studies to add Curricular Practical Training (CPT) course     | (deadline varies for 1, 2, or 3 unit requests) |
| Petitions to Graduate Studies to late add a "normal" course (not CPT, 799A or 799B) | March 12, 2027                                 |
| <b>Petitions to Graduate Studies to add 799A or 799B</b>                            | <b>April 29, 2027<sup>2</sup></b>              |
| Petition to Graduate Studies to late drop                                           | May 5, 2027                                    |
| <b>Request for a Leave of Absence</b>                                               | <b>May 21, 2027<sup>3</sup></b>                |

<sup>1</sup> Students may petition for schedule adjustments if there has been an administrative error, or if serious, compelling and unexpected circumstances occur after the add/drop deadline.

<sup>2</sup> Late additions 799A or 799B will be approved through this deadline, if the student is on track for thesis submission and graduation. However, petitions submitted after the 7th week of classes must also attach a statement from the graduate advisor, who confirms that the student will submit their thesis to Montezuma Publishing before the end of term.

<sup>3</sup> Leave of Absence requests must be submitted through my.SDSU.

### Leave of Absence

Every Fall and Spring semester, students must register for classes or petition for Leave of Absence. Leave of Absence requests must be made in your my.SDSU account. Requests for two semesters on Leave of Absence are not possible; a new request must be filed at the beginning of every semester. A maximum of four Leave of Absences can be granted during a student's degree.

Students who are not taking classes or on a Leave of Absence lose matriculation. This means that they do not remain active in their program, and will not be able to register in future semesters. Note that matriculation is NOT necessary in order to apply for graduation, take the comprehensive exam, or file the exam completion form with Graduate Studies. Main campus students do not need to be matriculated for any SDSU Global Campus registration. Courses completed by students who have lost matriculation will not count towards their degree unless a special petition is approved by both the graduate advisor and Graduate Studies. Plan A Master's students: you must be registered in 799A or 799B at the time the thesis is submitted to Montezuma Publishing.

### Time to Graduate

All graduation requirements must be completed within 6 consecutive calendar years (not academic years) after initial registration for a graduate program with < 36 units, and within 7 consecutive calendar years for a program with ≥ 36 units. This includes time spent on Leave of Absence (but not time spent in compulsory service). Plan A students must submit their thesis to Montezuma Publishing by the end of the 6<sup>th</sup> calendar year (for programs with < 36 units) or the end of the 7<sup>th</sup> calendar year (for programs with ≥ 36 units).