

Fall 2022 Registration Deadlines for Master's Students

Normal registration schedule

Schedule posted	March 2022
Registration	April 18 - September 2
First day of classes	August 22
Last day to add or drop a class	September 2
Last day to submit a petition requesting a withdraw without a "W" on the transcripts	September 19 ¹
Last day to withdraw from all classes and receive a prorated refund (petition required)	November 1
Last day of classes	December 12
Last day of finals	December 19

Last day to submit special petitions for Fall 2022 ²

Petitions to Graduate Studies to add 3 unit Curricular Practical Training (CPT) course	September 23
Petitions to Graduate Studies to late add a course (including 799A or 799B)	October 7 ³
Petitions to Graduate Studies to add 2 unit CPT course	October 28
Petitions to Graduate Studies to add 1 unit CPT course	November 28
Petition to Graduate Studies to withdrawal	December 12
Request for a Leave of Absence	September 2 ⁴

¹ Students may petition to withdrawal from a course for the Fall 2022 semester without receiving a "W" on their transcripts. Requests must be made using the [Late Schedule Adjustment Petition](#) on the Registrar's Office website. Requests submitted after this date will result in a "W" on the transcript if approved.

² Students may petition for schedule adjustments if there has been an administrative error, or if serious, compelling and unexpected circumstances occur after the add/drop deadline.

³ Petitions to add 799A or 799B will be accepted October 8 – October 28 only if there is a high probability of thesis approval and publication by the December 2022 deadline. (For December 2022 graduation, the deadline for thesis submission is October 28.) See the Graduation Deadline flier for more details.

⁴ Every Fall and Spring semester, students must register for classes or petition for Leave of Absence. Leave of Absence requests must be made in your [WebPortal account](#). Requests for two semesters on Leave of Absence are not possible; a new request must be filed at the beginning of every semester. A maximum of four Leave of Absences can be granted during a student's degree.

Students who are not taking classes or on Leave of Absence lose matriculation. This means that they do not remain active in their program, and will not be able to register on main campus in future semesters. Note that matriculation is NOT necessary in order to apply for graduation, take the comprehensive exam, file the exam completion form with Graduate Studies, or register for classes through SDSU Global Campus. However, students who lose matriculation are blocked from registering for main campus courses. Plan A Master's students: you must be registered in 799A or 799B at the time the thesis is submitted to Montezuma Publishing.

Time to Graduate

All graduation requirements must be completed within 6 consecutive calendar years (not academic years) after initial registration for a graduate program with < 36 units, and within 7 consecutive calendar years for a program with ≥ 36 units. This includes time spent on Leave of Absence (but not time spent in compulsory service). Plan A students must submit their thesis to Montezuma Publishing by the end of the 6th calendar year (for programs with < 36 units) or the end of the 7th calendar year (for programs with ≥ 36 units).