Spring / Summer 2021 Graduation Deadlines for Master’s Students

<table>
<thead>
<tr>
<th></th>
<th>Spring 2021</th>
<th>Summer 2021</th>
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</thead>
<tbody>
<tr>
<td>Graduation applications available</td>
<td>July 1, 2020</td>
<td>July 1, 2020</td>
</tr>
<tr>
<td>Last day to apply for graduation!</td>
<td>February 2, 2021</td>
<td>February 2, 2021</td>
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<tr>
<td>Incomplete and RP grades must be removed (except 799A)</td>
<td>May 21, 2020</td>
<td>August 19, 2021</td>
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Master's Plan A (Thesis)

1. Thesis Submission **strict 3:45 PM deadline**
   - March 26, 2021
   - June 25, 2021

2. Thesis Publication **strict 3:45 PM deadline**
   - May 13, 2021
   - August 13, 2021

3. Avoid reenrollment in 799B **strict 3:45 PM deadline**
   - May 21, 2021
   - August 19, 2021

Master's Plan B

- Advisor reports culminating experience to Grad. Studies
  - May 6, 2021
  - August 6, 2021

**Graduation date**

Official SDSU transcripts showing that the degree was awarded can take up to 6 weeks after the diploma date. Diplomas are mailed 8-10 weeks after the diploma date. Students should verify that their WebPortal “mailing” address for the diploma is correct.

Applying for graduation

You must apply for graduation through your WebPortal account (**$100 graduation application fee**), even if not attending the commencement ceremony. If you do not graduate, your application will automatically re-evaluated each following semester. If you have missed the graduation application deadline, please contact Graduate Studies at gra@sdsu.edu or 619-594-5213.

Thesis review fee (Master's Plan A)

Submit a signed thesis signature page, electronic copy of the **appropriately formatted** thesis, and the **$50 thesis review fee** to Montezuma Publishing. Additional fees are required if three or more reviews are needed by Montezuma Publishing.

Deadline definitions

1. Thesis submission deadline: Students who submit their thesis by this day, before 3:45PM, are likely to meet their publication requirements for the current semester if formatting guidelines were followed closely. **This is a strict deadline.** If you elect to hire a freelance formatter or Montezuma Publishing to format your thesis, then the unformatted thesis must be submitted even earlier. Contact Montezuma Publishing for information about their formatting services.

2. Strict publication deadline: Theses must be approved and the **$45 processing fee** must be paid before 3:45 PM on this day or the degree cannot be issued until the following semester. **This is a strict deadline.** The processing fee covers ProQuest submission, electronic files, and SDSU Library abstract. Thesis publication is a degree requirement and the thesis is not “published” until final payment is made.

3. Avoid reenrollment in 799B deadline: Theses submitted by this day before 3:45PM will not require 799B registration in the following semester, even though the degree cannot be issued until the following semester. **This is a strict deadline.**