University Graduate Fellowship 2026-2027 Faculty Co-Sponsor Nomination

The Graduate Dean is pleased to call for nominations for the 2026-2027 University Graduate Fellowship (UGF).

T*he nominations for the UGF will be initiated by the faculty mentor/PI via this form*. The College of Graduate Studies (CGS) encourages program advisors/directors to work closely with faculty to know which of their students they are nominating for the UGF.

The [UGF](#) directs institutional funding to support recruitment, retention, and timely degree completion for excellent graduate students. The UGF is a two-year funding program for graduate students whose faculty mentor(s) have successfully attained external funding to support their students and is awarded through a merit-based, competitive process.

Across both years, the student is appointed as an SDSU Research Fellow (0.4 FTE) with a minimum stipend of $30,000 (*Research Fellows may <u>not</u> be additionally employed in a Unit 11 position (TA, GA, or ISA)*). The appointment is contingent on the student having continued state-side enrollment at SDSU (must be paying mandatory fees) during both years and therefore ends when they graduate, take a leave of absence, enroll solely at the joint partner campus, or withdraw from their program. The student is also expected to maintain

[Graduate Student Good Standing](#) (academic and professional) during their fellowship.

During the first year of the fellowship (matching year), the faculty mentor's grant (***external funding through the SDSU Research Foundation (SDSURF) only***) is billed for the financial support that they have committed to. Note that during the matching year, it is up to the faculty mentor whether or not they want to provide support for the UGF Scholarship (UGF Scholarship was $4,300 for 2025-2026 and will increase for 2026-2027), tuition, and/or fees. In order for applications to be competitive upon review, faculty mentors are encouraged to commit to the cost of the UGF Scholarship, along with stipend support during the match year.

For the second year of the fellowship, CGS provides the financial support for the stipend and provides the UGF Scholarship that can be used towards tuition, fees, health insurance, etc. Note that during the CGS-supported year, the UGF does **not** come with waivers for tuition and/or fees.

Please review additional information and details for the matching commitment on the [UGF webpage](#).

IMPORTANT REMINDERS:

1. This fellowship **does not** include tuition (in-state nor out-of-state) nor other mandatory fee waivers.
2. Faculty co-sponsors will be responsible for approving absences reported or "No Leave Taken" entries in PeopleSoft, should their student be awarded the UGF.

3. Awardees will be hired at SDSU for 2 consecutive years through a Research Fellow appointment (0.4 FTE) in your home college. Funds from your SDSURF account will be transferred for the match year, and funds from CGS will be transferred for the second year.
4. Students must be in [Graduate Student Good Standing](#) (academic and professional) to remain eligible for the award. [The Center for Student Rights and Responsibilities](#) and the student's home college will be consulted to ensure that award nominees are in compliance with the [Student Code of Conduct](#) and/or their program's Graduate Professional Standards. *Award nominees and current awardees*: A nomination or award is subject to being deemed ineligible if (a) it is determined by CSRR that the student is in violation of the Student Code of Conduct and/or (b) if the program notifies CGS that the student has violated their program's Graduate Professional Standards.

NOMINATION PROCESS & ESTIMATED TIMELINE:

- **February 1, 2026**: Nomination form opens
- **February 28, 2026**: Last day for faculty co-sponsor to submit nominations
- **March 1-12, 2026**: CGS submits (a) nominees to [CSRR](#) for processing and, (b) to the SDSU RF to confirm funding availability
  - CGS simultaneously scores the proposed level of support for the review team
- **March 13-25, 2026**: CGS sends nominees to the graduate program advisors/directors for ranking
- **March 26 - April 9, 2026**: Graduate advisors/directors send rankings back to Graduate Studies
- **April 10-16, 2026**: Faculty Review Committee reviews and scores each nomination for research, scholarship, and creative activities (RSCA)
- **Week of April 20**: CGS Graduate Dean will review both the graduate program advisor/director rankings and the Faculty Review Committee's RSCA scores and make a determination of awardees

Only faculty co-sponsors can submit: (1) this form along with (2) the nominee's CV and (3) if applicable, a letter of support from the PI/Co-PI of the matching funds.

Feel free to reach out to us at grad.scholarships@sdsu.edu with any questions.

* Indicates required question

1. Email *

_____

2. Faculty Co-Sponsor First Name *

_____

3. Faculty Co-Sponsor Last Name *

_____

4. Faculty Mentor Title *

Mark only one oval.

- ( ) Assistant Professor
- ( ) Associate Professor
- ( ) Full Professor
- ( ) Research Faculty
- ( ) Post-Doc
- ( ) Other: _____

Student Nominee Information

5. Nominee First Name *

_____

6. Nominee Last Name *

_____

7. Nominee EMPLID *

Incoming students will no longer be issued RedIDs, and all PeopleSoft queries rely on EMPLIDs. If you do not know your student's EMPLID, please visit this [webpage](#) for instructions on how to locate it.

_____

8. Nominee GPA *

Undergraduate and/or Post-Bacc

_____

9. Nominee CV *

Files submitted:

Faculty Co-Sponsor Proposed Funding Match

Please describe the plan to support the student during the _matching year_. What is (are) the source(s) of funding? What is the annual stipend and scholarship amount? Will you cover the tuition, non-resident tuition (if applicable), and/or mandatory fees?

10. Acknowledgment of 2026-2027 Matching Year *

As the faculty mentor, I understand that the 2026-2027 academic year will be the matching year should this student nominee be awarded the UGF. I also understand that my SDSU Research Foundation funds identified below will be used to support the student as identified below.

Check all that apply.

☐ I have reviewed and understand the statements above.

11. What stipend amount will you be funding? *

Please indicate a whole dollar amount without the dollar sign, comma, or other special characters. Note that the minimum stipend amount is $30000. No response below $30000 will be accepted.

_____

Tuition and Fees

[The Bursar's Office](#) lists the basic in-state tuition, non-resident tuition, mandatory fees, and out of state and international student fee each semester. The projected amounts **per semester** for AY 2026-2027 are currently:

- Basic part-time in-state tuition (0-6 units) $2,480
- Basic full-time in-state tuition (6.1+ units) $4,274
- Non-resident tuition $471 per unit enrolled
- [Mandatory fees](#) $1,471
- Out-of-state and international student fee. Please see the implementation schedule [here](#).

12. What tuition and fees will **you fund from your grant/program**? *

*Please do not include tuition waivers.

Check all that apply.

	Fall Semester	Spring Semester	None
Basic Part-Time (0-6 units) $2,480	☐	☐	☐
Basic Full-Time (6.1+ Units) $4,274	☐	☐	☐
Non-Resident Tuition ($471 per unit enrolled)	☐	☐	☐
Mandatory Fees ($1,471)	☐	☐	☐
Out-of-State and International Student Fee	☐	☐	☐

13. Will you cover the UGF Scholarship? *

During the CGS-supported year, Research Fellows will also receive a UGF Scholarship that can be used towards tuition, fees, health insurance, etc. In order for applications to be competitive upon review, faculty mentors are encouraged to commit to the cost of the UGF Scholarship, along with stipend support during the match year. This scholarship will be disbursed in two installments, split between the start of the fall and spring semesters.

The cost of the UGF Scholarship was $4,300 for the 2025-2026 academic year. This cost will increase for 2026-2027.

Mark only one oval.

◯ Yes

◯ No

14. What is the funding source type? *

Mark only one oval.

◯ Training grant

◯ Research grant

◯ Private foundation

◯ Other: _____

15. What is the specific funding source? *

NIH, NSF, NEA, DOD, DOE, Private Foundation, etc.

_____

16. Has the funding source(s) been secured? *

Mark only one oval.

◯ Yes

◯ No

◯ Other: _____

17. What is the Fund number? *

If funding has not yet been secured, please write "N/A"

_____

18. SDSU Research Fellowship Grants Specialist First Name *

_____

19. SDSU Research Fellowship Grants Specialist Last Name *

_____

20. SDSU Research Fellowship Grants Specialist Email *

_____

Matching Funds - PI or Co-PI

21. Are you the PI or the Co-PI for the matching funds listed? *

    Mark only one oval.

    ( ) Yes   *Skip to question 24*
    ( ) No

If you are *not* the PI or Co-PI for the matching funds listed:

22. Please provide the first and last name of the PI/Co-PI below and attach a letter of *
    support from the PI/Co-PI.

    _____

23. Letter of Support from PI/Co-PI *

Files submitted:

RSCA Plan Narrative

This response is limited to 2000 characters (~300 words)

24. Please describe academic achievements, promise, and degree progress not *
reflected on the nominee's CV. If possible, identify a particular comparison group
and place or rate the student within it, e.g., "they are among the best three
students I have supervised in my career" or "they are the best-prepared student to
enter this program in the years I have been associated with it."

25. Faculty Co-Sponsor Acknowledgment (must check the boxes to submit form): *

Check all that apply.

☐ I certify that to the best of my knowledge, the student nominee is in compliance with
the Student Code of Conduct and/or their program's Graduate Professional Standards.

☐ By submitting this nomination form, I am committing to supporting this student during
the 2026-2027 academic year with the stipend, UGF Scholarship (if applicable), and tuition
and/or fees (if applicable) identified above.

☐ I acknowledge that, should this nomination be awarded, I will be responsible for
approving the UGF Research Fellow's monthly reported absences or "No Leave Taken"
entries in PeopleSoft.