

# Graduate Student Travel Fund - Fall 2024

\*\*\*PLEASE READ THIS APPLICATION CAREFULLY as the general information, criteria, restrictions, and more have changed effective the summer 2024 cycle with additional changes made to the Google Form application and scoring rubric as of the fall 2024 cycle.\*\*\*

- The [Graduate Student Travel Fund \(GSTF\)](#) supports travel associated with SDSU graduate students' scholarly research and creative activities (RSCA). It is funded by Associated Students and managed by the College of Graduate Studies (CGS).
- Approximately \$30,000 is available annually to support graduate student travel during three cycles: fall (travel dates September 1 - December 31), spring (travel dates January 1 - June 30), and summer (travel dates July 1 - August 31). The maximum award is \$1,000 and must be used within each cycle's designated travel months.
- **The GSTF fall 2024 cycle opened September 10, 2024** with applications accepted through **November 3, 2024**. The travel dates for this cycle are September 1 - December 31, 2024.
- **It is YOUR responsibility to complete the submission of your application before the deadline. No additional documents will be accepted after you have submitted your application.**
- If awarded, the funds act as a **reimbursement** for travel expenses (as opposed to an advance) and it is the student's responsibility to ensure that all travel paperwork is on file with their home department and other campus partners, if necessary.

Given that CGS receives a set amount of funding from Associated Students for this award program, **the competitive review process results in many qualified applicants not being selected for funding.**

## Eligibility Requirements:

- Be a degree-seeking SDSU graduate student, enrolled in units at SDSU at the time of application.
- Have been **invited** to present at a conference (e.g., poster paper, or oral presentation), or is traveling to gather research towards the culminating experience (e.g., thesis, dissertation, project).
- Have a cumulative grade point average of at least 3.0.
- Be in compliance with the Student Code of Conduct and/or their program's Graduate Professional Standards (see below).

## Restrictions:

If any of the below restrictions apply to you, your application will **NOT** be considered:

- Submit the application after the deadline of November 3, 2024 at 11:59 pm Pacific Time.
- Your travel dates are *outside* the designated travel dates for the current application cycle (see above).
- Have been awarded the GSTF scholarship in the past year (fall 2023, spring 2024, or summer 2024 cycles).
- Are simply attending a conference.
- Are traveling as part of a group.

- Are traveling for SDSU coursework, coursework at other institutions, or training conferences.
- Are traveling to Oaxaca. \*Please reach out to Associated Students Executive Director Christina Brown (cbrown4@sdsu.edu).\*

## Criteria for Review:

1. Evidence of academic merit (GPA).
2. How relevant the travel is to a student's research/scholarship in their designated major field of study.
3. Appropriateness of budget and supporting documentation.

You can find a pdf of this application and scoring rubric on our [website](#).

## Review Process:

Applications that meet the eligibility criteria and that do not contain any of the restrictions are reviewed and scored in accordance with the GSTF rubric. An advisory committee then meets with the Graduate Dean to review the top-scored applications and determine each cycle's awardees.

## Important Reminders:

[The Center for Student Rights and Responsibilities](#) and the student's home college will be consulted to ensure that potential awardees are in compliance with the [Student Code of Conduct](#) and/or their program's Graduate Professional Standards.

- **Award nominees:** A potential awardee is subject to being deemed ineligible for an award if (a) it is determined by CSRR that the student is in violation of the Student Code of Conduct and/or (b) if the program notifies the College of Graduate Studies that the student has violated their program's Graduate Professional Standards.
- **Current awardees:** A current student awardee is subject to having their fellowship or scholarship rescinded if (a) it is determined by CSRR that the student is in violation of the Student Code of Conduct and/or (b) if the program notifies the College of Graduate Studies that the student has violated their program's Graduate Professional Standards

If awarded, a student should submit a post-award report upon completion of the activity supported by the GSTF. This post-award report should summarize their summary of accomplishments. If appropriate, photos taken during the activity with a description of how the activity contributed to the advancement of the research or scholarship in the student's field of study may be profiled on the College of Graduate Studies webpage.

We plan to announce award decisions the end of November 2024. If awarded, funds should be dispersed into student accounts by the end of December 2024.

Please keep in mind that it can take several weeks for award funds to appear in my.SDSU. *Feedback will not be given to applicants after decisions are announced.*

\* Indicates required question

1. Email \*

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2. First Name \*

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3. Last Name \*

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4. EMPLID (9-digit number beginning with a "1") \*

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5. Graduate Advisor/Doctoral Director First Name \*

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6. Graduate Advisor/Doctoral Director Last Name \*

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7. Degree Type \*

Mark only one oval.

Master's

Doctoral

8. College \*

Mark only one oval.

College of Arts & Letters Skip to question 9

Fowler College of Business Skip to question 10

College of Education Skip to question 11

College of Engineering Skip to question 12

College of Health & Human Services Skip to question 13

College of Professional Studies & Fine Arts Skip to question 14

College of Sciences Skip to question 15

College of Arts & Letters

## 9. A&amp;L Nominee Graduate Program \*

Mark only one oval.

- Anthropology (MA)
- Big Data Analytics (MS)
- Creative Writing - Fiction (MFA)
- Creative Writing - Poetry (MFA)
- Economics (MA)
- English (MA)
- French (MA)
- Geography - Geographic Information Science (MS)
- Geography - Watershed Science (MS)
- Geography (MA)
- Geography (PhD)
- History (MA)
- Latin American Studies (MA)
- Liberal Arts and Sciences (MA)
- Linguistics - Applied Linguistics (TESOL) (MA)
- Linguistics (MA)
- Philosophy (MA)
- Political Science (MA)
- Rhetoric and Writing Studies - Professional Writing (MA)
- Rhetoric and Writing Studies - Teaching of Writing (MA)
- Rhetoric and Writing Studies (MA)
- Sociology (MA)
- Spanish (MA)
- Women's Studies (MA)

[Skip to question 16](#)

Fowler College of Business

## 10. FCB Nominee Graduate Program \*

Mark only one oval.

- Accountancy - Accounting Information Systems (MS)
- Accountancy - Financial Reporting (MS)
- Accountancy - Taxation (MS)
- Business Administration - Financial and Tax Planning (MS)
- Business Administration - MBA (with concurrent JD at Cal Western) - (MBA/JD)
- Business Administration (MBA)
- Business Administration (MBA) & Latin American Studies (MA)
- Cybersecurity Management (MS)
- Global Business Development (MS)
- Information Systems (MS)
- Supply Chain Innovation (MS)

[Skip to question 16](#)

College of Education

## 11. EDU Nominee Graduate Program \*

Mark only one oval.

- Child Development - Early Childhood Mental Health (MS)
- Child Development (MS)
- Counseling - Marriage and Family Therapy (MS)
- Counseling - Multicultural Community Counseling (Community-Based Block) MS
- Counseling - School Counseling (MS) with PPS: School Counseling Credential
- Dual Language and English Learner Education (MA)
- Dual Language and English Learner Education (Critical Literacy & Social Justice) (MA)
- Early Childhood and Family Clinical Counseling (MS)
- Education - Counseling (MA)
- Education - Dual Language and English Learner Education (Critical Literacy & Social Justice) (MA)
- Education - Educational Leadership (PreK-12) (MA)
- Education - Educational Leadership (PreK-12) (MA) with Administrative Services (Preliminary) Credential
- Education - Educational Leadership (Student Affairs in Postsecondary Education) (MA)
- Education - Reading Education (MA)
- Education - Reading Education (MA) with Reading and Literacy Leadership Specialist Credential
- Education - Special Education (Autism) (MA)
- Education - Special Education (Autism) (MA) with Special Education (Clear) Credential
- Education - Special Education (Early Childhood) (MA)
- Education - Special Education (Early Childhood) (MA) with Early Childhood Special Education (Clear) Credential
- Education - Special Education (Mild/Moderate Disabilities) (MA)
- Education - Special Education (Mild/Moderate Disabilities) (MA) with Mild/Moderate (Clear) Credential
- Education - Special Education (Moderate/Severe Disabilities) (MA)
- Education - Special Education (Moderate/Severe Disabilities) (MA) with Moderate/Severe (Clear) Credential
- Education (PhD)

- Educational Leadership - Community College/Postsecondary Leadership (EdD)
- Educational Leadership - PreK-12 School Leadership (EdD)
- Marriage and Family Therapy (MS)
- Rehabilitation Counseling - Clinical Rehabilitation and Clinical Mental Health Counseling (MS)
- Rehabilitation Counseling (MS)
- School Counseling (MS)
- School Psychology (MS)
- School Psychology (EdS) with PPS: School Psychology Credential
- Special Education (Behavior Analysis and Autism) (MA)
- Special Education (Early Childhood) (MA)
- Special Education (Extensive Support Needs) (MA)
- Special Education (Mild/Moderate Support Needs) (MA)
- Teaching - Elementary Education (MAT)
- Teaching - Language Arts Education (summer only) (MAT)
- Teaching - Mathematics Education (MAT)
- Teaching - Science Education (MAT)
- Teaching - Secondary Education (MAT)

*Skip to question 16*

College of Engineering

## 12. ENG Nominee Graduate Program \*

Mark only one oval.

- Aerospace Engineering - Aerodynamics/Astronautics (MS)
- Aerospace Engineering - Structural Mechanics (MS)
- Bioengineering - Bioinstrumentation (MS)
- Bioengineering - Biomaterials (MS)
- Bioengineering - Biomechanics (MS)
- Civil Engineering - Construction Engineering (MS)
- Civil Engineering - Environmental Engineering (MS)
- Civil Engineering - Geotechnical Engineering (MS)
- Civil Engineering - Structural Engineering (MS)
- Civil Engineering - Transportation Engineering (MS)
- Civil Engineering - Water Resources Engineering (MS)
- Computer Engineering (MS)
- Electrical Engineering (MS)
- Engineering (MEng)
- Environmental Engineering (MS)
- Engineering Sciences (Bioengineering) (PhD)
- Engineering Sciences (Electrical and Computer Engineering) (PhD)
- Engineering Sciences (Mechanical and Aerospace Engineering) (PhD)
- Engineering Sciences (Structural Engineering) (PhD)
- Mechanical Engineering (MS)

[Skip to question 16](#)

College of Health & Human Services

## 13. HHS Nominee Graduate Program \*

Mark only one oval.

- Athletic Training (MS)
- Audiology (AuD)
- Epidemiology (MS)
- Exercise Physiology (MS)
- Interdisciplinary Research on Substance Use (PhD)
- Language and Communicative Disorders (PhD)
- Nursing - Advanced Practice Nursing of Adults and the Elderly (Acute/Critical Care Nursing - NP/CNS) (MS)
- Nursing - Nursing Leadership in Health Care Systems (MS)
- Nutritional Science (MS) & Exercise Physiology (MS)
- Nutritional Sciences (MS)
- Physical Therapy (DPT)
- Public Health - Environmental Health (MPH)
- Public Health - Environmental Health Sciences (MS)
- Public Health - Epidemiology (MPH)
- Public Health - Epidemiology (PhD)
- Public Health - Executive Management (DrPH)
- Public Health - Global Health (PhD)
- Public Health - Global Health Management (DrPH)
- Public Health - Health Behavior (PhD)
- Public Health - Health Management and Policy (MPH)
- Public Health - Health Promotion and Behavioral Science (MPH)
- Public Health MPH & Latin American Studies MA - Public Health (Environmental Health) (MPH) & Latin American Studies (MA)
- Public Health MPH & Latin American Studies MA - Public Health (Epidemiology) (MPH) & Latin American Studies (MA)
- Public Health MPH & Latin American Studies MA - Public Health (Health Promotion and Behavioral Science) (MPH) & Latin American Studies (MA)
- Social Work - Administration and Community Development (MSW)
- Social Work - Direct Practice (MSW)
- Social Work MSW & Public Health MPH - Social Work (MSW) & Public Health (Health Management and Policy) (MPH)

Speech, Language, and Hearing Sciences - Speech-Language Pathology (MA)

[Skip to question 16](#)

College of Professional Studies & Fine Arts

14. PSFA Nominee Graduate Program \*

Mark only one oval.

- Art - Studio Arts (MA)
- Art (MFA)
- City Planning (MCP)
- Communication - Communication Studies (MA)
- Communication - Mass Communication and Media Studies (MA)
- Criminal Justice and Criminology (MS)
- Film and Television Production (MFA)
- Learning Design and Technology (MA)
- Music - Composition (MM)
- Music - Conducting (MM)
- Music - Jazz Studies (MM)
- Music - Music Theory (MA)
- Music - Musicology (MA)
- Music - Performance (MM)
- Music (MM)
- Musical Theatre (MFA)
- Public Administration - City Planning (MPA)
- Public Administration - Criminal Justice Administration (MPA)
- Public Administration (MPA)
- Public Administration (MPA) & Latin American Studies (MA)
- Theatre Arts - Design and Technology (MFA)
- Theatre Arts - Musical Theatre (MFA)
- Theatre Arts (MA)

[Skip to question 16](#)

College of Sciences

## 15. SCI Nominee Graduate Program \*

Mark only one oval.

- Applied Mathematics - Dynamical Systems (MS)
- Applied Mathematics (MS)
- Astronomy (MS)
- Bioinformatics and Medical Informatics (MS)
- Biology - Ecology (MA)
- Biology - Ecology (MS)
- Biology - Evolutionary Biology (MA)
- Biology - Evolutionary Biology (MS)
- Biology - Molecular Biology (MA)
- Biology - Molecular Biology (MS)
- Biology - Physiology (MA)
- Biology - Physiology (MS)
- Biology (Cell and Molecular) (PhD)
- Chemistry (MA)
- Chemistry (MS)
- Chemistry (PhD)
- Clinical Psychology (PhD)
- Computational Science - Data Science (MS)
- Computational Science (MS)
- Computer Science (MS)
- Computational Science (PhD)
- Ecology (PhD)
- Evolutionary Biology (PhD)
- Geological Sciences - Geophysics (MS)
- Geological Sciences - Hydrogeology (MS)
- Geological Sciences (MS)
- Geophysics (PhD)
- Homeland Security (MS)
- Mathematics - Teaching Service (Community College Teaching) (MA)
- Mathematics - Teaching Service (Secondary Teaching) (MA)

- Mathematics (MA)
- Mathematics and Science Education (PhD)
- Medical Physics (MS)
- Microbiology (MS)
- Physics (MA)
- Physics (MS)
- Psychology - Applied (Industrial and Organizational Psychology) (MS)
- Psychology - Applied (Quantitative Methods) (MS)
- Psychology (MA)
- Statistics - Biostatistics (MS)
- Statistics (MS)

*Skip to question 16*

#### Application Information

## 16. Cumulative Graduate GPA \*

Please enter your cumulative graduate GPA (e.g., 4.0). Criterion #1 on the rubric.

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## 17. Units Completed \*

Please enter your graduate units completed towards your program of study.

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## 18. Anticipated Graduation (term and year) \*

E.g., fall 2024, spring 2025, summer 2025, etc.

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## 19. Faculty Mentor \*

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20. Faculty Mentor's SDSU Email Address \*

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21. Travel Dates \*

Please be as precise as possible. This award cycle is **only** for travel between **September 1, 2024 and December 31, 2024**.

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22. Travel Destination \*

Mark only one oval.

- In State  
 Domestic  
 International

23. Do you have support from other sources (e.g., scholarship, faculty mentor's grant, etc.)? \*

Mark only one oval.

- No  
 Yes - PI Funds  
 Yes - Scholarship Funds  
 Other: \_\_\_\_\_

24. Reason for Travel \*

Mark only one oval.

- Invited to present an oral presentation at a conference *Skip to question 25*  
 Invited to present a paper at a conference *Skip to question 25*  
 Invited to present a poster at a conference *Skip to question 25*  
 Gather research towards the culminating experience (e.g., thesis, dissertation, project) *Skip to question 31*

#### Conference Attendance

25. Name of Conference \*

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26. Website for conference \*

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27. Are you first author on your paper/presentation/poster? \*

Mark only one oval.

- Yes  
 No  
 Unsure

28. Have you presented at a conference before? \*

Mark only one oval.

- Yes  
 No



29. If yes, what did you present?

Mark only one oval.

- Poster
- Paper
- Oral Presentation

30. Please attach a **pdf** of your conference acceptance. \*

Criterion #3 on the rubric.

Files submitted:

Project Information

31. Project Title \*

\_\_\_\_\_

32. Please provide an abstract of your project in lay terminology. (3,000 character/500 word max.) \*

The project abstract should be non-technical and understandable to an educated reader who is not an expert in your field (e.g., a Three-Minute Thesis or elevator pitch).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

33. How is this travel relevant to your research/scholarship in your designated major field of study? \*

Criterion # 2 on the rubric.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

34. Are you traveling with others? \*

Mark only one oval.

- Yes
- No

35. If yes, who else are you traveling with?

Please list everyone you are traveling with and their relationship to the conference or field work.

\_\_\_\_\_

36. Curriculum Vitae \*

Please attach a **pdf** of your CV.

Files submitted:

37. Total Cost of Trip \*

\_\_\_\_\_

38. Total amount requested (maximum \$1,000) \*

\_\_\_\_\_

- 39. Attach the budget for your trip in pdf format. All items must be combined into one pdf document. \*

Please use the following naming convention for your budget: "EMPLID\_Last Name, First Name\_GSTF\_fall 2024"

Please be sure to attach to your budget supporting documentation: any quotes or receipts for conference costs, flights, lodging, transportation, etc. you may have.  
Criterion #3 on the rubric.

Files submitted:

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