SDSU | College of Graduate Studies

College of Graduate Studies
San Diego State University
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Appointment of Thesis/Project Committee Packet

Students who wish to enroll in Thesis 799A must first have an approved Thesis Committee Form on file with Graduate Studies. Once this form is processed and approved, students may request a schedule number and an add code from Graduate Studies in order to enroll in Thesis 799A.

Graduate Advisor: Please email this completed form to gra@sdsu.edu, and cc: the student on the email.

Graduate Advisor: Date:

Student Name: Red ID: EMPL ID:

Degree Type and Major: Student Email:

Working Thesis Title:

The Graduate Advisor should check off all of the following items that are relevant and that they have personally confirmed:

□ All committee members agree to serve until the degree is complete.

□ For theses in foreign languages, all faculty members are fluent in the language. I have verified student competency in standard written English.

□ For human subjects research, the protocol has been approved by the Institutional Review Board (IRB), or IRB has verified that no approval is necessary. (Please attach the IRB verification)

□ For research that involves handling or observing vertebrate animals (or tissues), protocol has been approved by IACUC. (Please attach the IACUC verification)

The thesis Chair and Student have reached an acceptable agreement for "Rights to Thesis Data and Publication Authorship". <u>Please check one:</u>

□ All rights to data and publication authorship belong exclusively to the student.

□ Student and Thesis Committee chair have reached an alternate agreement, which is attached to this email.

I have approved the following committee members:

	Name	Email	EMPL ID	Department
Chair				
Co-Chair (optional)				
Second				
Third (outside member)				
Additional Member (if applicable)				

*** The Petition for Lecturers, Adjuncts, and Outside Experts Without SDSU Affiliation to Serve on Thesis Committees is required for committee member(s) who are not Tenured / Tenure-Track faculty, and who have not received prior authorization for committee service.

Updated 01/05/2023