

SAN DIEGO STATE UNIVERSITY
Department of Child and Family Development
Application for Graduate Assistantship

All applications must include **a cover letter**. This letter should address:

- Previous work experience and educational background
- Current employment situation
- Current involvement with student organizations, research, extracurricular activities
- Career and educational goals
- The type of position you are seeking, and the area of focus you would like to concentrate on
- Indicate if there is a specific project or faculty member you are interested in working with

If applying between February and October, email your application and cover letter to kbobczynski@mail.sdsu.edu.

1.	Name				
		Last	First		Middle Initial
2.	Local Address				
		No. & Street	City	State	Zip
3.	Telephone				
4.	SDSU "Red" ID number				
5.	Email address:				
6.	Permanent Address				
		No. & Street	City	State	Zip
7.	Have you applied for any Graduate Assistant, Teaching Associate, Student Assistant or Lecturer positions on Campus this term?				
		Yes [☐]	No [☐]		
	If yes, what department? Number of hours 				
8.	Do you have a current appointment with any other department? Yes [☐] No [☐]				
9.	Education, including junior colleges, colleges, or universities from which you graduated:				
	School/College/University	Location	Dates of Attendance	Major Field	Degree or Diploma
					Date Awarded
10.	Semester units after last earned degree:				
	Work in progress toward degree.				
	Undergraduate Major(s) Minor(s) 				

Graduate Major(s)_____

Minor(s) _____

11. Overall undergraduate GPA:_____ (using four-point scale, A = 4.0)

Overall graduate GPA:_____ (using four-point scale, A = 4.0)

12. How many hours would you like to work as a GA/TA? _____

13. Work Experience: Teaching and other employment (list chronologically beginning with the present).

Position Title or Academic Rank	Name of School or Other Agency	Location (City/State)	% of Full Time	Dates Mo/Yr From-To	Final Salary
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14. List college or university courses recently completed or in which you are currently enrolled in the field of study of the assistantship desired:

College or University	Course Number	Course Title	Semester Units	Grade	Year Completed
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15. Please list computer skills you have. Include the kinds of software you are familiar with, and the scope:

16. Provide the names of three references who we may contact regarding your work experience and/or educational experience. If you completed your undergraduate or graduate degree in the Department of Child and Family Development, at least one of the references should be a CFD faculty member.

Applicant's References	Reference Title	Telephone number of Reference
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17. **Please furnish at least two letters of recommendation from persons qualified to comment on your qualifications.**

Note: A Teaching Associate or Graduate Assistant at San Diego State University must be admitted to the University by the Office of Admissions and Records, receive classified graduate standing during the first year, preferably the first semester, register each semester for at least six units of graduate courses in their degree program, and comply with policies and standards in the Graduate Bulletin. Failure to comply with these academic requirements or to perform teaching assignments satisfactorily will be sufficient cause for the termination of appointment. A teaching Associate or Graduate Assistant must pay established services, facilities or materials fees and, if a nonresident, tuition fees each semester. It is understood that a Teaching Associate or Graduate Assistant is primarily a student pursuing an education. Services rendered as an Associate or an Assistant are secondary to the main educational objective of the student.

18. Are you currently authorized to work in the U.S.? Yes ☐ No ☐
If you are not currently authorized to work in the U.S., please state your current immigration status.

Are you currently employed? _____ May we contact your employer? _____

Name _____ Phone _____

May we contact your former employer? Name _____ Phone _____

19. *I understand that the rules of The California State University prohibit my employment in a department where I would be supervised by a close relative. I hereby certify that all statements on this application are true and complete to the best of my knowledge and belief. I understand that false statements on pre-employment materials constitutes fraud in securing employment and is basis for dismissal under The California Education Code.*

Signature _____ Date _____