



## Petition for SDSU Lecturers, SDSU Adjuncts, and Outside Experts Without SDSU Affiliation to Serve on Master's Thesis Committees

Permissible thesis committee member affiliations:		Chair	Co-Chair	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup> +
Tenure / Ten. Track (home department)		✓	✓	✓		✓
Emeritus, FERP, Adjunct*, Lecturer* (home department)		‡	✓	✓		✓
Tenure / Ten. Track (outside department)		‡	✓		✓	✓
Emeritus, FERP, Adjunct*, Lecturer* (outside department)			✓		✓	✓

- \* Outside experts without any SDSU affiliation, SDSU lecturers, and SDSU adjunct faculty must complete this petition.
- \* Outside experts without any SDSU affiliation can serve as fourth committee members only. They must first be appointed as volunteers through Human Resources. See the home department chair or coordinator for approval.
- ‡ Only T/TT faculty from the home department may chair committees, except in unusual circumstances. The Graduate Advisor must directly contact the Assistant Dean of Graduate Affairs to petition for an exception.

### Student

Name	EMPL ID #	Graduate Program
Signature	Date	Expected graduation date

### New committee member: Please acknowledge the following

- I have attached a current CV or resume.
- I am willing to serve this student until the graduation date above, in a manner that has been agreed upon.
- I have attached a supporting letter from the Graduate Advisor, verifying relevance for the committee and current knowledge in a relevant field.
- I understand that thesis committee service is not associated with teaching workload credit, unless otherwise assigned by the department Chair or college Dean.

- Active SDSU lecturer
- Active SDSU adjunct
- No SDSU affiliation

Name	Signature	Date
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### Approval for Master's Thesis Committee Service

Department Chair: Name	Signature	Date	<i>Request blanket approval for additional committees until:</i>
Graduate Advisor: Name	Signature	Date	<i>Maximum 5 years</i>
Dean of Graduate Affairs or Designee	Signature	Date	<i>Dean approves until:</i>

### Approval for Doctoral Dissertation Committee Service

The doctoral program director must approve and initiate changes to the roster of faculty who may serve on doctoral dissertation committees.