# 2019 Graduation Deadlines for Graduate Students

<table>
<thead>
<tr>
<th></th>
<th>Spring 2019</th>
<th>Summer 2019</th>
<th>Fall 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graduation applications available</td>
<td>July 1, 2018</td>
<td>July 1, 2018</td>
<td>February 6, 2019</td>
</tr>
<tr>
<td>Last day to apply for graduation!</td>
<td>February 5, 2019</td>
<td>February 5, 2019</td>
<td>September 9, 2019</td>
</tr>
<tr>
<td>Incomplete and RP grades must be removed (except 799A)</td>
<td>May 24, 2019</td>
<td>August 21, 2019</td>
<td>December 31, 2019</td>
</tr>
<tr>
<td>Doctoral dissertation submission and review deadlines</td>
<td>Ask Grad. Affairs</td>
<td>Ask Grad. Affairs</td>
<td>Ask Grad. Affairs</td>
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<tr>
<td>Master's Plan A (Thesis)</td>
<td></td>
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<tr>
<td>2 Thesis submission strict 3:45 PM deadline</td>
<td>March 29, 2019</td>
<td>June 28, 2019</td>
<td>October 30, 2019</td>
</tr>
<tr>
<td>3 Thesis publication strict 3:45 PM deadline</td>
<td>May 17, 2019</td>
<td>August 16, 2019</td>
<td>December 18, 2019</td>
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<tr>
<td>4 Avoid reenrollment in 799B strict 3:45 PM deadline</td>
<td>May 24, 2019</td>
<td>August 21, 2019</td>
<td>December 20, 2019</td>
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### Master's Plan B

Advisors: Report Plan B completion to Graduate Affairs May 9, 2019 August 2, 2019 December 11, 2019

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**Graduation application**

You must apply for graduation through your Webportal account. If the deadline has passed, contact Graduate Affairs to discuss options. A **$55 fee** is required (increasing to $100 in Fall 2019). If you do not graduate in Summer 2019, you **must reapply and pay again**.

**Thesis review and publication fees (Master's Plan A and doctoral degrees)**

A signed thesis signature page, an electronic copy of the *appropriately formatted* thesis, and a **$50 thesis review fee** must be submitted to Montezuma Publishing (ED 107). Additional fees are required if 3 or more reviews are needed. After the thesis passes review, a **$45 publication fee** is required. This includes ProQuest submission, abstract for SDSU Library, and electronic and metadata files. There are additional publication fees if you, your department and/or committee members require a physical copy. Prior to submission, verify how many printed thesis copies will be needed.

**Deadlines and important dates**

1 Degrees may not be awarded for up to 6 weeks after the diploma date. The degree will not appear on official transcripts until that time. Diplomas are mailed 8-10 weeks after the diploma date. Log into WebPortal to verify your current “mailing” address.

2 Submitting your thesis before the 3:45 PM thesis submission deadline allows enough time for 2 rounds of review in the current semester, if the corrections are returned quickly. **This is a strict deadline. Do not wait until the last day!** The likelihood of earning a degree in the current semester decreases each day. Theses are reviewed in the order they are submitted.

If you elect to hire a freelance formatter or Montezuma Publishing to format your thesis, contact them for information about their process.

3 Master's theses **must be approved with all publication fees paid before the 3:45 PM thesis publication deadline**, or the degree will be issued in a future semester. **This is a strict deadline. Do not wait until the last day!**

4 Montezuma Publishing will not accept thesis submissions without 799A or 799B registration in the current semester. If you submit your thesis after the 3:45 PM "avoid reenrollment in 799B" deadline, you will need to register in 799B in the following semester. **This is a strict deadline. Do not wait until the last day!**

Montezuma Publishing cannot accept your thesis for review (even on the "avoid reenrollment in 799B" deadline) if your thesis does not meet the minimum formatting requirements. Consult both your graduate program's style guide and the SDSU Formatting Guidelines: [http://www.montezumapublishing.com/thesis1/Formatting.aspx](http://www.montezumapublishing.com/thesis1/Formatting.aspx).